

SAF STUDENT STATISTICS

There are **292** SAF visiting students this fall.

SAF students come from:

82 from Korea
8 from Taiwan
19 from China
39 from Japan
130 from Japan, Oberlin University
14 from Japan, Rikkyo

SAF students are hosted by **43** universities located in the following **11** countries: Australia, Canada, England, Ireland, Korea, New Zealand, Scotland, Spain, Switzerland, United States, and Wales

SAF students major in a variety of fields such as: Art Management, English, Law, Political Science, Business, Engineering, Nursing, Computer Science, Liberal Arts, Classical Studies, Languages, Biology, Journalism, Economics, Sociology, Government and more...

Welcome, SAF students!

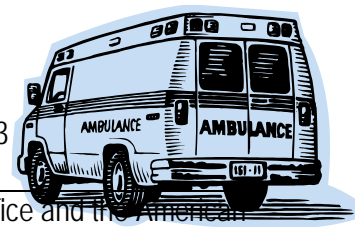
Greetings from the Study Abroad Foundation (SAF) headquarters in Indianapolis, Indiana, USA! Until this point, you have been working with the SAF office in your home country. Once you have departed your home country for your host university, the SAF headquarters will become your primary point of contact. You should feel free to contact us with any questions you have during your time as a visiting student, including questions related to course registration, housing, meal plans or any other matters that are unclear to you while at your host university. Our normal business hours are Monday-Friday from 8:30am-5:30pm (Eastern Standard Time). In the case of an emergency outside normal business hours, please call the emergency mobile phone.

SAF Headquarters Contact Details

Office Phone: 317.925.2943

Emergency Mobile: 317.358.7025, 317 777 0693

info@studyabroadfoundation.org



Who should I contact?

Your primary points of contact at the SAF headquarters are the following 3 staff members:

Carol Carmody-Vice President

Carol is a founding director of SAF. She began her career in international education in 1989 with the Institute for Study Abroad at Butler University. Carol has also worked at Butler University and Ball State University. She is a graduate of Colorado State University and the University of Edinburgh, Scotland (M.Sc.). She studied abroad in Australia and Germany while an undergraduate student.



Melissa Trahyn-Program Coordinator

Melissa began her work at SAF in February 2010. Prior to joining SAF, Melissa worked at Butler University in the International



Student Services office and the American Language Academy. Melissa's first trip abroad was to Tirana, Albania; she has traveled and lived extensively in Eastern Europe and Central Asia. Melissa taught English in Baku, Azerbaijan and at the International School of Indiana. She holds a Bachelor of Music Education degree from The Ohio State University and a MS in Effective Teaching and Leadership with a focus in Instructional Technology from Butler University. She is fluent in Spanish and has studied Azerbaijani and Russian.

Jen Mullin Espinosa-Program Coordinator

Jen began working at SAF in July of 2009. Prior to joining SAF, she worked in International Student Services at Earlham College and Indiana University



Bloomington. She has also taught English to second language learners. She holds an undergraduate degree in Art History and a MS in Higher Education Administration where her studies focused on international education. Both her degrees were awarded from Indiana University. Jen has studied abroad in Athens, Greece and worked in Quito, Ecuador.

Payment of Host University Fees

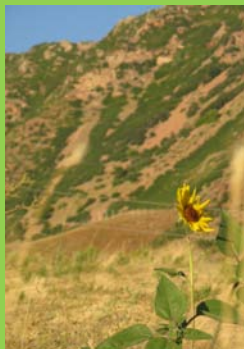


Each semester, SAF students receive emails or other notices from their host university that fees have not been paid on their behalf. There are a number of reasons why this happens and while SAF has taken measures to reduce the occurrence of invoices being sent directly to students, our experience has shown that it will happen. If you receive an invoice for any expense included in your SAF Program Fee (tuition, mandatory fees, housing while classes are in session, housing deposit, arrival transportation) please notify the SAF headquarters in Indianapolis immediately. Under no

circumstances should you pay money directly to your host university until you have spoken to someone at SAF headquarters.

Emergency Assistance

SAF students are provided with a 24/7 emergency assistance service provider. This enables you to place a toll-free or collect phone call to an emergency assistance line in your native language. In the case of a real emergency (accident or serious illness), it will likely be important to you to communicate with someone in your native language. You will find the appropriate phone numbers for your host country and native language here. Please keep record of this phone number throughout your visiting student program.



University of Utah, scenery in Salt Lake City



American University Students



Australia

<p>United States Korean+82 2 542 2664 (collect call) Japanese+1 866 272 0012 (free call) Chinese+86 21 6295 9360 (collect call)</p>	<p>Chinese+86 21 6295 9360 (collect call)</p> <p>Ireland Korean+82 0 542 2644 (collect call) Japanese+1 713 267 3389 (collect call to U.S.) Chinese+86 21 6295 9360</p>	<p>Chinese+86 21 9265 9360 (collect call)</p> <p>In the case of a serious illness or accident, <u>you should also contact SAF headquarters</u> on our emergency mobile (317 358 7025 or 317 777 0693) so that we can make every effort to assist you.</p>
<p>United Kingdom Korean+82 2 542 2664 (collect call) Japanese-0 800 234 4522 (free call) Chinese+86 21 6295 9360 (collect call)</p>	<p>Australia Korean+82 2 542 2664 (collect call) Japanese+1 713 267 3389 (collect call to U.S.) Chinese+86 21 6295 9360</p>	<p>Non-Emergencies Problems with course registration, housing, meal plans or roommates are not considered emergencies and if you need help from SAF with these matters, please contact us during normal business hours (Monday-Friday 8:30am-5:30pm (Eastern Standard Time) at 317 925 2943 or info@studyabroadfoundation.org</p>
<p>Canada Korean+82 2 542 2644 (collect call) Japanese+1 713 267 3389 (free call)</p>	<p>New Zealand Korean+82 2 542 2664 (collect call) Japanese- +1 713 267 3389 (collect call to U.S.)</p>	



Ireland



Camden Market



Purdue Students 2008



Washington DC ,
American University

Housing Information

The cost of housing is included in your SAF program fee and is based on the average cost of local, student, self-catering, accommodation; usually a shared room in a residence hall or university apartment without any extra features. If you are assigned a full service residence hall, which may include a mandatory meal plan, there will be a supplemental charge. The SAF program fee includes the cost of housing *only when classes are in session and during mandatory orientation programs*. At the discretion of your host university, you may be able to remain in

university housing over vacation periods (summer, fall break, Winter/Christmas break, spring break etc) at an additional charge. If there is an additional charge for housing during vacation periods, you are responsible for paying this fee directly to your host university.

If you have any questions about billing or what your SAF program fee covers, please feel free to contact our student accounts manager, Chris Hartley at:

chrishartley@studyabroadfoundation.org

Academic Information

As a visiting student, you will be entering/have entered an academic system that has different expectations and different requirements than the academic system in your home country. It is important that you understand these differences by paying close attention to instructions, read all materials provided to you with care and ask questions whenever an expectation is confusing for you. Some important characteristics of your host country academic systems are as follows:

Attendance

Class attendance is extremely important and is usually required unless a professor states otherwise. Not attending a course may result in a lower grade or no credit for the course. If you are unwell, and are unable to attend a specific class session, you should contact the professor before class and let him/her know. Most professors understand in these cases.

Class Participation

In many classes, students are not only encouraged to participate in classroom discussions; they are expected to do so. The final grade that you receive in a course may reflect a combination of factors including written work, exams and participation in or contribution to class discussions. If you sit quietly and do not offer opinions or ask questions, your final grade may be adversely affected. Do not be afraid to talk in class. Talking in class indicates that you are thinking about the topic of conversation and it may help you to clarify your thoughts.

Taking Notes

Although this is not usually a requirement, it is important habit to get into. In the U.S. much of the lecture material may be included on exams, while in the UK and Europe lectures often provide students with resources that will aid in the study of the course material. No matter where you study, remember, it is not necessary to try to write down every word your professor says. However, you should be sure to cover the main points of the lecture for future reference.

The Syllabus

In most cases, the syllabus establishes the course framework, which will be followed throughout the term. Typically, a syllabus will list the professor's name, office address, office phone number and office hours. Most professors are willing to meet outside these hours by appointment. You are encouraged to contact your professor if you have any questions or concerns about course material or your academic progress.

Keep SAF informed



University of Richmond



SAF Skiers



University of Westminster



Columbia



University of Glasgow



Travel Plans

If you plan to travel, please alert SAF of your travel plans each time you plan to travel. It is crucial that you send us your travel information including your travel dates and locations as well as a contact phone number. This is important so that we will be able to reach you in the case of an emergency.

Course Registration...Important!!!

Once you have registered for your courses at your host university, you must send an email to SAF Headquarters at info@studyabroadfoundation.org alerting us of your final course registrations for the term. We ask that you do this so that we can confirm that you are enrolled in the minimum number of credit hours required by your student visa, and also so that your home university can be alerted of your course registrations, should they require this information.

If you have any other questions or concerns during your time studying abroad, SAF is here to help. The staff at SAF Headquarters, based in Indianapolis, Indiana, USA, works closely with all our member universities to ensure that you receive excellent service and care during your time abroad. Please feel free to let us know if there is ever anything we can do to assist you.

Become an SAF correspondent?

We would love to know more about you and your SAF experience and share your thoughts with other SAF students. Please submit photos and or short stories about your experiences* and you may be featured in our next news letter.

**You may write about funny words or phrases you have encountered, comments on culture, the best of your host university/host city (class, restaurants, night life, unique spots,), what has shocked you the most, daily life, etc.*

Send your stories to Jen at:

jennifer.mullin@studyabroadfoundation.org with the subject "Student Feature Story" by March 30, 2010

WISHING YOU THE VERY BEST!

Sincerely,

The SAF staff

Join us on facebook...to connect with other SAF students around the world



SAF-Study Abroad Foundation



<http://www.facebook.com/#!/group.php?gid=169423>